



Amazingly Better Choice

FORM – DPG 2

REQUEST FOR ACCESS TO PERSONAL DATA (Data Subject Access Request Form)

Note:

- (i) Documentary evidence in support of this request may be required.
- (ii) Where the space provided for in this Form is inadequate, submit information as an annexure
- (iii) All fields marked as * are mandatory

A. DETAILS OF THE DATA SUBJECT

(This section is to provide the details of the Data Subject).

Name*

Identity / Passport number*

Phone number*

E-mail address

(Provide the following details where making a request on behalf of a minor or a person who has no capacity)

Name*

Relationship with the Data Subject*

Contact Information*

B. DETAILS OF THE PERSONAL DATA REQUESTED

(Describe the personal data requested)

MODE OF ACCESS

I would like to: **(check all that apply)**

Inspect the record

Listen to the record

Have a copy of the record made available to me in the following format:

photocopy **(Please note that copying costs will apply)** number of copies required:

.....

electronic

transcript **(Please note that transcription charges may apply)**

Other (specify)

C. DELIVERY METHOD

collection in person

by mail **(provide address where different / in addition to details provided above)**

Town/City:

by e-mail **(provide email address where different / in addition to details provided above):**

.....

DECLARATION

Note any attempt to access personal data through misrepresentation may result in prosecution.

I certify that the information given in this application is true.

Signature:

Date:

Data Protection Privacy Notice

*The information that you input here shall be retained by us strictly for our own use in line with the Data Protection Act No. 24 of 2019, our Privacy Policy and the Privacy Notice and you **consent** to the application of the Data Protection Act No. 24 of 2019 and the Bank’s Privacy Policy and the Privacy Notice to all information provided to the Bank. This Privacy Notice may be updated from time to time and the most recent version can be found on our website or with our customer care representative. If you would like any further information or to contact our Data Protection Officer, kindly contact us at **ABC Bank House, Woodvale Grove, Westlands, P. O. Box 38610 – 00800, Nairobi** addressed ‘for the attention of the DPO’*