



The Manager,

_____ Branch.

Date: _____

Dear Sir/Madam,

RE: COLLECTION OF ATM

Please Issue my ATM card to

Mr/ Mrs _____

ID No: _____

Tel no: _____

Following my inability to come collect it myself.

Account Name: _____

Bank Name: _____

Branch : _____

Account Number: _____

This instruction is to remain in force until further notice from me, in writing. This instruction order is to be transferred to the other Branch of the bank , to which my account may be transferred

Yours Sincerely,

Authorised Signature

Please attach:

ID copies of both the recieipient and sender